

**Minutes of the meeting held on Friday 24th May 2013
Tiger 11, Hillside, Beeston Road, Leeds,**

Present

Cllr Angela Gabriel (Chair)	LCC - Leeds City Council
Neil Diamond	Aire Valley Homes Leeds
Al Garthwaite	South Leeds Community Radio/Vera Media/Aspire To Succeed
Matthew Walker	Leeds Federated Housing Association Ltd
Gerry Shevlin	Leeds Community Safety
Liz Lawrence	LCC – Employment and Skills
Tom O’Donovan	LCC – Customer Access and Performance
Simon Betts	Job Centre Plus
Joanne Loft	LCC – Adult Social Care
Tom Smith	LCC – Environments and Neighbourhoods
Christine Thornton	Beeston Community Forum
Light Addaquay	LCC – Customer Access and Performance

Apologies

Cllr Adam Ogilvie	LCC – Leeds City Council
Cllr Mohammed Iqbal	LCC – Leeds City Council
Shaid Mahmood	LCC – Customer Access and Performance
Ali Akbor	Unity Housing Association
John Statham	LCC – Housing Partnerships
Mahboob Nazir	Abu Huraira Masjid – Hardy Street Mosque
Insp. Paul Akerman	West Yorkshire Police
Maggie Hartley	JESS Cluster Manager

Action

1.0 Introductions and Apologies

1.1 The Chair welcomed all to the meeting, introductions were made around the table and apologies were noted.

2.0 Minutes of Board Meeting on Monday 14th January 2013

2.1 These were passed as being a true and correct record.

3.0 Matters Arising - Board Meeting Monday 14th January 2013

3.1 There were no matters arising.

4.0 New Improvement Board Structure (Tom O’Donovan)

4.1 Tom O’Donovan introduced this item. Further to the meeting on 14th January the Area Leader has undertaken a review of this NIB in consultation with the Chair and Ward Members. It was recognised that to date the board has operated with mixed success. This was in part to do with the approach and also the challenges associated with a 2 Ward NIB which has clouded the focus of the discussions with regard to issues in some parts of the

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Wards. The Area Leader has agreed with Ward Members to create separate boards for each Ward.

- 4.3 Matthew Walker stated that the focus of this Board should move from information sharing to partnership working and actions and particularly liked the section on the briefing note which stated that the 'NIB structure was put in place to bring together leaders to drive change and improvement in defined areas in Leeds.....'. He also added the importance of having the right representation on the board that can actually make a decision and influence the action plan.

5.0 NIB Member priorities to assist development of action plan - (All)

- 5.1 Tom O'Donovan stated that the board was intended to work to align with Belle Isle & Middleton NIB and that the proforma is intended to help inform the action plan and establish links with other service providers and partners that can benefit the work of the group.
- 5.2 A suggestion was made to include a walkabout as part of the next meeting.
- 5.3 Various suggestions were put forward to improve the proforma. The board was in agreement the proforma needs to be revised so it's more general and not specific to NIB members. The revised form will be sent out for completion with 2 weeks deadline for returns.

6.0 Terms of Reference (All)

- 6.1 The current membership was reviewed and amendments made.(Attached for comments)
- 6.2 It was agreed to seek representation from CCG, Sports & Active Life, Fire Service, and Voluntary Youth Providers.
- 6.3 Agreed to continue to review the TOR on a regular basis.

JL/TOP
/LA

ALL

7.0 Area Committee Newsletter - (circulated)

8.0 Any Other Business

- 8.1 None

9.0 Future Agenda Items:

- 9.1 Action Plan

10.0 Dates of Future Meetings

- 10.1 6th September 2013, 10am, Venue:TBC